

## Rules of Conduct

**Approved: May 21, 2018**

**Next Review: May 2020**

To allow optimal use of library facilities during regularly scheduled hours and for the comfort and safety of all patrons, the Board of Library Trustees has adopted the following rules of conduct.

Enforcement of these rules will be conducted in a fair and reasonable manner. Library Staff and/or Lower Providence Township Police officers will intervene to stop prohibited activities and behaviors. Failure to comply with the Library's established rules, regulations, and policies could result in removal from the premises and exclusion from the Library, or in arrest or prosecution. Violations may also result in the restriction and/or termination of Library privileges, including the use of Library computers and other equipment. Sanctions for violating these Rules of Conduct shall be determined by the Library Director or his/her designee. Any sanction resulting in loss of Library privileges for a period in excess of fourteen (14) days may be appealed to the Board of Trustees of the Library, whose decision on the matter shall be final.

The prohibited activities listed below are examples of those that are disruptive to others and not allowed.

### PROHIBITED ACTIVITIES INCLUDE BUT ARE NOT LIMITED TO:

- Engaging in any activity in violation of Federal, State, Local or other applicable law, or Library policy.
- Carrying firearms and/or dangerous weapons of any type (except by law enforcement officers)
- Being under the influence of alcohol/illegal drugs.
- Selling, using, or possessing alcohol/illegal drugs.
- Verbally or physically threatening or harassing other patrons, volunteers or staff, including: stalking, lurking, offensive touching, and obscene acts such as sex acts or indecent exposure.
- Soliciting
- Stealing, vandalism, damaging, altering or inappropriate use of library property (including: computers (see LPCL Internet Policy), furniture, restrooms, walls, books, magazines, etc.)
- Creating disruptive noises, including: loud cell phone use, loud talking, screaming, audible cell phone and pager ringers, and audible devices with or without headphones played at a level that disturbs others.
- Gambling and/or other group activities that are disruptive to the Library environment.
- Littering
- Smoking, chewing, and other tobacco use in the facility.
- Use of e-cigarettes and personal vaporizers in the facility.
- Beverages in covered or closed containers are permitted in seating areas of the library. Beverages are not permitted at the computer workstations or in the shelving areas. Food is not permitted in the library except in the café or in the Community Room in accordance with the Community Room Policy.
- Bringing pets or animals into the library, other than service animals necessary for assisting disabled patrons, except as authorized by the Library Director.
- Trespassing in non-public areas, being in the Library without permission of an authorized Library employee before or after the Library's operating hours.
- Leaving children under ten (10) years of age without responsible adult or caregiver supervision.
- Interfering with another patron's library use or with employees' job functions.
- Entering the Library barefoot, without a shirt, with offensive body odor or personal hygiene, or being otherwise attired as to be disruptive to the Library environment.
- Using wheeled devices in the Library, including skateboarding, roller-skating, bicycling and scooters (except for wheelchairs, walkers, and strollers).